Introduction: Adobe Connect Interface

- Run Audio Wizard
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- Chat
- Raise hand
  - Attendee list
- Talk
  - Presentation slides

COIL Institute Application

Presentation

slides

The Center for Collaborative Online International Learning

at The SUNY Global Center

COIL Institute Application Information Webinar - 23MAR2010

NATIONAL ENDOWMENT FOR THE HUMANITIES

Jon Rubinstein, Institute Director
Melanie Wilson, Institute Coordinator
Keith Landa, Institute Presenter
Today’s agenda

- Introductions
- About the Institute – five stages
- Applying to the Institute
  - Locating and securing an international partner with whom to collaborate
  - Garnering institutional support for your application
  - Completing and compiling the application
- Review and selection process
- 2011 COIL Conference: a place to meet Institute leaders and discuss your application
About COIL Institute Staff

Prof. Jon Rubin, COIL Institute Director and Founding Director of the SUNY COIL Center, has a background in Film and New Media. He began developing, teaching, and supporting online course collaborations after his return from a semester teaching in Belarus, supported by a Fulbright Alumni Initiatives Award.

Melanie Wilson, COIL Institute Coordinator, is a PhD candidate (ABD) at McGill University, Montreal, Canada. She has been working with COIL for the past year, and has published on the topic of globally networked learning environments.

Keith Landa, COIL Institute Instructional Design Specialist, is the Director of the Teaching, Learning and Training Center at SUNY-Purchase College.
Who is here?

Use the poll options to select the item that best describes your role at your university or college:

a) Faculty member/Instructor
b) Instructional Designer/Technical Support
c) International Programs Staff
d) Other (please use the chat box to tell us more)
What kind of online collaborative experience do we have?

- Please select the option that best describes your experience:
  
a) Collaborated (or assisted a faculty member) with an international partner many times before.
b) Collaborated (or assisted a faculty member) with an international partner once before.
c) Never collaborated (or assisted) but have colleagues who have and explained what the process is.
d) This is all completely new.
COIL Institute for Globally Networked Learning in the Humanities

- **Stage 1:** Summer Reading and participation in online Institute Commons (June- Aug. 2011).

- **Stage 2:** Workshops (Sept.- Oct. 2011).

- **Stage 3:** Online training, CoP participation, and course development (Oct. - Jan. 2012).

- **Stage 4:** Course launch (Jan.-Dec. 2012).

- **Stage 5:** Assessment and knowledge sharing via conference and articles (Jan.-Apr. 2013).
Applying to the Institute

We are looking for “teams made up of humanities scholars from across the United States, working with instructional designers and international education staff from their own campuses.” (COIL website).
A Committed Team that will:
- attend workshop
- complete readings
- engage and participate in the online training course.
- develop and implement the globally networked course(s).

A Committed International Partner who will:
- work with the American university team in the development and implementation of the globally networked course(s).

Committed Administrators that will:
- support Institute Fellows
- build a sustainable globally networked learning campus initiative upon the knowledge gained at the Institute.
Composition of Team

- At least one faculty member (no more than 2)
- An instructional designer who will provide pedagogical and technical support and/or
- An international programs staff member (e.g. Director) who will help develop and international partnership and provide expertise related intercultural communication and dialogue.

NOTE: Ideal teams will be comprised of two or three individuals (one faculty member) working with one course.
Locating an International Partner

- **Existing network:**
  - Faculty colleagues
  - International Program Partner Institutions
  - Scholarly gatherings (conferences; seminars etc.)

- **Listservs:**
  - Search for possible partners
  - Request partner
  - Inquire within field
Securing an International Partner

- Gaining support from their institution
  - Letter of commitment and support from their dean/chair/supervisor and/or instructional design/technical team.

- Having them join us in NYC for workshop
  - Institute cannot pay for partner expenses, so indicating that these costs will be covered (either from your institution, their institution, or external agency) will help your application.

- Having them join workshop via video conferencing
  - what access and technology do they have available?
Garnering Institutional support

- **Letters of commitment and support** from dean/chair/supervisor etc. will help us ascertain how committed your institution is to the collaboration.

- Indicate the resources available at your institution (existing technologies, etc.).

- Indicate the expertise available within your team that will support your course development.
What should be in letters of commitment?

- Understanding of time required from team for project and stated accommodations (e.g. time release, available resources etc.).

- International partner support (e.g. arranging for and subsidizing face to face meeting, their attendance in workshop etc.).

- Additional stipend (if provided – NOT required).

- Intent to build sustainable globally networked learning campus initiative upon the knowledge gained at the Institute.
Application – Contact Person

- **One** person on your team should be designated as the primary contact.

- This person should:
  - Request information pre-application.
  - Submit application.
  - Be knowledgeable about the application, in the case where we need clarification regarding the application.

**NOTE:** Once applicants are successful and appointed as Institute Fellows, each fellow may inquire individually regarding Institute process etc.
Completing and compiling application

- Instructions available on COIL website.
  - 2 PDFs (one for the completed application and the other for all supporting documents)
  - Email COILInstituteInfo@suny.edu.

- **Tip:** Have your IT team member assist with the compiling of the documents preparing the final PDFs *(Note: this person does not have to be the primary contact).*
Other Tips

- Meet with your institution team and create a team charter and application plan:
  - how do you intend to communicate within the team?
  - who is responsible for what components of the application?
  - ...etc

- Involve your international partner in the application stage.

- Let us know if you have questions or if you would like us to comment on a draft.
Additional Resources

- COIL Website (www.suny.edu/global/coil)

- COIL Faculty Guide for Faculty Development
  - Need a password? Contact Institute Coordinator, Melanie Wilson.

- COIL Conference (March 31-April 1st, 2011)
  - We are in the process of finalizing having the COIL Institute Panel Discussion (Friday, Apr. 1st @3pm) streamed and made available on the COIL website post-conference. **Details will be on website!**
Questions?
Thank you for joining us and Good Luck with your Application!

– Jon, Melanie and Keith