

COIL PROFESSIONAL DEVELOPMENT PROGRAM – FUNDED INITIATIVES

The COIL Professional Development Program is designed to intake, train, support, implement, assess and sustain COIL enhanced modules embedded in paired credit-bearing courses. It is formulated in 8 phases; briefly outlined below. The complete cycle takes 8 – 11 months.

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I. INTAKE	II. COIL COURSE ORIENTATION (CCO)	III. PARTNERING PHASE	IV. TRAVEL PLANNING	V. COIL ACADEMY	VI. WORKSHOP	VII. IMPLEMENT	VIII. ASSESS AND REVISE
COIL Coordinators from each campus nominate faculty to participate in the online COIL Course Orientation required for all those who desire a COIL-enhanced course.	Five-week highly facilitated asynchronous online professional development program with weekly synchronous sessions.	Using the COIL Networks online social network website, participants utilize profiles created in the final week of the CCO to seek suitable teaching partners.	Following proposal review, all accepted faculty and staff participants submit travel documents and proposed itineraries, including workshop and possible visits to partner campuses.	This is the central professional development vehicle for joint COIL course design. Only partnered faculty may participate.	Participants meet face-to-face for three days of presentations, interactions and course development activities led by COIL facilitators.	Faculty launch their COIL-enhanced courses which are active for a period of from 4 to 8 weeks.	Professors use their Observation Logs to track their students' success achieving stated learning objectives, as students reflect on their experience. This process begins during the COIL Academy.
DETAILS This process can take from 2 weeks to 2 months, depending on the degree of prior involvement with COIL. It can involve introductory webinars, campus visits and virtual meetings with administrators, staff and instructors. For new members, the process of identifying and engaging the coordinator is key.	DETAILS Designed to prepare faculty and staff inexperienced with COIL practices to become more comfortable and ready to COIL. Introduces faculty to the partnering process and to the advantages of interdisciplinary collaborations. Concludes with the creation of individual partnering profiles.	DETAILS Over a three to four-week period a COIL facilitator, working with campus coordinators, helps guide instructors to identify and engage suitable collaborating co-teachers. At the end of this process partnered faculty submit short proposals framing their potential COIL courses.	DETAILS COIL staff works with participants to most efficiently utilize grant funds and maximize their exposure to their counterpart's teaching environment. Hotels and flights are booked, and workshop details are clarified.	DETAILS The Academy is led by two COIL staff members and primarily takes place online with an integrated face-to-face workshop taking place two weeks in. Faculty maintain joint Course Observation Logs. It concludes at least six weeks before the course launch with a draft COIL-enhanced syllabus.	DETAILS These workshops usually take place at a global partner campus. During this meeting faculty partnerships are cemented, trust is developed, course outcomes are determined and potential collaborative activities are identified - all within a supportive international context.	DETAILS During course implementation faculty continue updating their Observation Logs and students are asked to keep Learning Diaries reflecting upon their experience engaging peers abroad.	DETAILS This is both a formative and a summative process in which teacher and student reflections are used to assess the success of the course design and to evaluate student engagement and learning. These outputs are then used to re-design the course to enhance its next implementation.
DURATION 4-8 weeks	DURATION 5-6 weeks	DURATION 3-4 weeks	DURATION 3-4 weeks	DURATION 6 weeks	DURATION 5 – 8 days Inc. travel	DURATION 1 semester (15 weeks)	DURATION 8 months (extends 4 weeks after course ends)

Total Professional Development Life-Cycle 8-11 Months

STEVENS DATES: June 2 - Aug 9, 2016	STEVENS DATES: Aug 15 - Sept 20	STEVENS DATES: July 20 - Oct. 7	STEVENS DATES: Oct. 10 - Oct. 24	STEVENS DATES: Oct. 17 - Dec. 5	STEVENS DATES: Oct. 30 - Nov. 4	STEVENS DATES: January.- June 2017	STEVENS DATES: Oct 2016- June 2017
MCP DATES: June 2 – Aug 9, 2016	MCP DATES: Aug 15 - Sept 20	MCP DATES: July 20 - Oct. 7	MCP DATES: Oct. 10 - Oct. 30	MCP DATES: Oct. 17 - Dec. 5	MCP DATES: Nov 8 - 12	MCP DATES: January – June 2017	MCP DATES: Oct 2016- June 2017